

Ref. No. _____ Place: _____ Date: _____

At _____ Sight

Pay to the order of _____ U.S.\$ _____

US Dollars

Drawee _____ Drawer _____

_____ Authorized Signature

Date: _____ Reference Number: _____

Sir/Madam: We enclose the following for collection. Please handle this collection in accordance with the Uniform Rules for Collections in effect at the time of this transaction, currently ICC Publication URC 522.

Documents	Comm. Inv.	Cust. Inv.	Neg. B/L	NoNeg B/L	Air Way Bill	Insur. Cert.	Certif. Origin	Draft	Pkg. List	Miscellaneous
O / C										

Fate & Proceeds:

Advise Payment/Acceptance by:

Airmail
 Telex
 SWIFT

Advise dishonor by cable giving reasons.

Charges:

Collection charges for:

Our Account
 Their Account

- All charges are payable by drawee--waive if refused.
- All charges are payable by drawee--do not waive.
- A provisional deposit in local currency may be accepted.

When Paid:

- CREDIT our ACCOUNT NO _____
- Send PAYMENT to us by check, to the address below.

Documents:

- Deliver documents against payment if sight draft.
- Deliver documents against acceptance if time draft.
- Documents to be mailed in two mails.
- Collecting bank may delay presentation until arrival of vessel carrying goods.

Protest:

Protest Non-Payment/Non-Acceptance. Advise us by:

Airmail
 Telex
 SWIFT

Do not protest.

Interest:

Collect interest at _____ % per annum
from _____ to _____

In case of need, refer to:

- Who has no authority to change these instructions.
- Whose instructions may be followed in every respect.
- Whose instructions may be followed except as noted below.

Special Instructions:

_____ Authorized Signature